

ST. EDMUND'S CATHOLIC SCHOOL, WOLVERHAMPTON

POLICY FOR ADMISSION TO THE SCHOOL IN SEPTEMBER 2011

The admissions process is part of the Wolverhampton LA co-ordinated scheme.

The **Admission Policy of the Governors of St. Edmund's Catholic School** is as follows:

The ethos of the school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The planned admission number for September 2011 is 150.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Priority 1 below).

- 1 Baptised Catholic children who are currently in the care of a Local Authority (LAC) or provided with accommodation by them e.g. children with foster parents (ref. Section 22 of the Children Act 1989)
- 2 Baptised Catholic children who currently attend a Catholic feeder school**
- 3 Baptised Catholic children who reside in one of the seven parishes*** of the Catholic feeder schools
- 4 Other Baptised Catholic children
- 5 Non-Catholic children who are currently in the care of the Local Authority (LAC) or provided with accommodation by them e.g. children with foster parents (ref. Section 22 of the Children Act 1989)
- 6 Non-Catholic children who currently attend a Catholic feeder school**
- 7 Other non-Catholic children

For a child to be considered as a Catholic, evidence of Catholic Baptism, or Reception into the Church will be required. For a definition of a Baptised Catholic see Appendix A overleaf. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

Parents making an application for a Catholic child should also complete the School's Supplementary Information Form (SIF). Failure to complete the SIF may affect the criterion the child's name is placed in.

Priority 1

A child with a statement of special educational need that names the school must be admitted. This will reduce the number of places available to applicants.

Priority 2

In all categories, priority will be given to those who have a brother or sister attending St. Edmund's Catholic School at the time of admission.

Note 1

****The designated feeder schools for St. Edmund's are:**

1. St. Bernadette's, Wombourne.
2. St. Christopher's, Codsall.
3. The Giffard, Wolverhampton.
4. SS. Mary & John's, Wolverhampton.
5. St. Michael's, Penn.
6. St. Teresa's, Parkfields.

Note 2

***** The seven parishes of the feeder schools are:**

- a. St. Bernadette's, Wombourne.
- b. St. Christopher's, Codsall.
- c. St. Thomas of Canterbury, Tettenhall.
- d. SS Peter & Paul's, Wolverhampton.
- e. SS Mary & John's, Wolverhampton.
- f. St. Michael's, Penn.
- g. St. Teresa's, Parkfields.

(A map is available on our website or from your local Parish Priest)

Note 3

If there is over-subscription within a category, governors will give priority to children living closest to the school by the shortest straight line distance measured from the front door of the school to the front door of the applicant's home address.

Note 4

Parents / Carers who wish to appeal against the decision of the governors to refuse their child a place in the school may appeal in writing to the Admissions Secretary, c/o St. Edmund's Catholic School.

Note 5

Unless there are significant and material changes in the circumstances of parents' / carers' application for a place for their child, or in the school, governors will not consider a repeat application in the same academic year.

APPENDIX A – DEFINITION OF A “BAPTISED CATHOLIC”

A “Baptised Catholic” is one who:

- Has been baptised into full communion (*cf. Catechism of the Catholic Church, 837*) with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of Rome (i.e. Latin Rite, Byzantine Rite, Coptic, Syriac, etc, *Cf. Catechism of the Catholic Church, 1203*). Written evidence* of this baptism can be obtained by recourse to the Baptismal Registers of the Church in which the baptism took place (*Cf. Code of Canon Law, 877 & 878*).

Or

- Has been validly baptised in a separated ecclesial community and subsequently received into full communion with the Catholic Church by the *Right of Reception of Baptised Christians into the Full Communion of the Catholic Church*. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases, a sub-section of the Baptismal Registers of the Church in which the Rite of Reception took place (*Cf. Rite of Christian Initiation, 399*).

APPENDIX B – WRITTEN EVIDENCE OF BAPTISM

The Governing bodies of Catholic schools will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of ‘Baptised Catholics’. A Certificate of Baptism or Reception is to include: the full name, date of birth, date of baptism or reception, and parent(s) name(s). The certificate must also show that it is copies from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to their Parish Priest who, after consulting the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors may request extra supporting evidence when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not).

APPENDIX C – YEAR 12 ADMISSIONS POLICY

The planned admission number for Year 12 in respect of external candidates is 30. Please consult the ‘Governors’ Statement on Sixth Form Progression, available on our website: www.stedmunds.org or from the school office.